

Medicare Quick Reference Sheet

WOPD and Face-to-Face Encounter Checklist

What is WOPD?

A detailed Written Order Prior to Delivery (WOPD) must be received before equipment is dispensed and **MUST** include the following:

- 1 Beneficiary's name
- 2 Date
- 3 Detailed description of the item being ordered (be specific to the type of bed, example: fixed height, semi-electric, high/low semi-electric bed, etc.) **NOTE:** Oxygen: must specify concentrator, portable oxygen tanks and contents and/or portable concentrator at the ordered LPM via nasal cannula.
- 4 Any other items being billed
- 5 Length of need
- 6 Treating practitioner's printed name and NPI
- 7 Treating practitioner's signature and signature date



Name 1	
Address _____	Date 2
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="font-size: 2em; font-weight: bold;">Rx</div> <div style="text-align: left;"> <p>3 4</p> <p>Semi-Electric Hospital Bed</p> <p>Side Rails</p> <p>Supplemental Oxygen 3lpm continuously via nasal cannula</p> <p>Standard Wheelchair w/ elevating legrests</p> </div> </div>	
Length of need 5	
Signature of Treating Practitioner 7	Date 7
Printed Name 6	NPI# 6

What is a Face-to-Face Encounter? (F2F)

The face-to-face encounter is an examination between clinician and beneficiary that must have occurred within six (6) months prior to the written order. It can be conducted by the physician, PA, NP or CNS. Elements to address during F2F include:

- Duration of patient's condition
- Clinical course
- Prognosis
- Nature and extent of functional limitations
- Other therapeutic interventions and results

Mobility Related Activities of Daily Living (MRADL):

During your F2F encounter, answer the following:

- Why does the patient require the item?
- Do the physical examination findings support the need for the item?
- Signs and symptoms that indicate the need for the item
- Diagnosis that is responsible for these signs/symptoms
- Other diagnoses that may relate to the need for the item

The following DME require F2F documentation and WOPD:

*CPAP/BiPAP • Home Oxygen • Nebulizers
Wheelchairs • Beds • Non-Invasive Ventilation*

Medicare mandates the following:

- Best Medical WILL NOT deliver or ship any durable medical equipment to a beneficiary without receiving the required F2F documentation and WOPD.
- Verbal orders will no longer be accepted.
- Clearly script all accessories that accompany a prescribed piece of equipment. Example: **Hospital bed with handrails.**

All of these questions, if answered, will explain a patient's MRADL limitations and restrictions.

Look no further...

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- Wheelchairs
- Oxygen
- CPAP Devices, Masks and Supplies
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- Afflovest



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